

GLENRIDGE PTO MEETING AGENDA

May 27, 2025 | Asynchronous

Call to Order, Introductions, Approve Previous Meeting Minutes Kathryn Yorg & Marisa Gelfand

Presidents' Report

Kathryn Yorg & Marisa Gelfand

- Thank you to EVERYONE for their time, gifts and service this year. We truly could not do this without each and every one of you!
- Marisa has decided to step down as President for next year. Ashley Fraser will be the PTO President next year with Lauren Carey as Vice President.
- 2025/26 PTO Planning meeting to be scheduled for June 2025. Meeting will be to review 2024/25 (what went well, what didn't go well, what to adjust) and set the calendar for the 2025/26 school year. Kathryn will host at her house, and Kathryn will send out a Doodle poll for group scheduling.
- Next year's leadership slate has been confirmed
 - President – Ashley Fraser
 - Vice President – Lauren Carey
 - Co-Treasurer – Jessica Yuan
 - Co-Treasurer – Bridgette Dunlap
 - Secretary – Sarah Boyce
 - Communications Co-Chair – Jami Greenfield-Klang
 - Principal – Tarita Murdock
 - Co-Teacher Representative – Kacie Cline
 - Co-Teacher Representative – Susan Carter
- Activity chair confirmations are ongoing. See page 3 for list for current status report

Principal's Report

Dr. Murdock

- Field Day moved to Wednesday May 28
- 5th Graders heading to Center of Clayton for swimming and games on Adzick Field for afternoon 5/28
- Library furniture being delivered soon

Treasurer's Report

Jessica Yuan & Bridgette Dunlap

- Budget Update – See Page 4

Teacher's Report

Mary Karen Engel & Susan Carter

- The teachers would like to thank the PTO from the bottom of our hearts, not just for the wonderful Teacher Appreciation week, but also for your support throughout the year. Your partnership makes a real difference in our work with your children. Together, we make Glenridge an amazing place.

Vice-President's Report

Ashley Fraser

Communications and Teacher Appreciation Report

Jami Greenfield-Klang

New Business - General

- Yearbooks
 - Yearbooks have been distributed
 - final invoice has been paid – \$372.60

Whitney Lorenz

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- 5th Grade Fundraising & Gift Jamie Beyer
 - Tarita confirmed that we would like to go with the 15x15 gaga pit. I think the max ask from the PTO would be \$814. I found out last night we raised \$2,290, so slightly lower than first anticipated. The cost if we include the mat sold by the company is \$3,104.
 - That being said, I don't think we will need anywhere close to this amount since we have several options for less expensive mats. It is very likely we will not need any money at all.
 - The 15x15 gaga pit is \$1,575 so we would have \$715 left over for mat materials. I'll reach out to Tarita to discuss more mat options. Let me know if you have any other questions.

- School Supplies Update Kathryn Yorg
 - 1st Day School Supplies has been contracted, teachers have confirmed the lists and ordering information has been shared with the school community.
 - All orders must be placed by July 1.
 - School supplies kits will be delivered to school in time for Meet The Teacher night.
 - Distribution plans are underway

- Last Day of School Teacher Lunch (Thurs 5/29) Kathryn Yorg
 - Jimmy John's buffet has been ordered and will be delivered at 10:15 am

- 5th Grade Promotion (Fri 5/30) Kathryn Yorg, Lynn Courter, Lilly Gutwein
 - Yard sign has been coordinated and invoice has been paid – \$169.99
 - T-shirts have been printed and will be delivered this week to teachers – Invoice Pending
 - Student buttons have been made and will be delivered to teachers this week
 - 4th grade class liaisons have organized volunteers, cupcakes and lemonade for the post-promotion reception – Final costs pending
 - Decorations have been made by students to decorate the gym – \$68.64
 - A slide show of the student photos has been made and will show before and after the promotion ceremony
 - the 5th grade pool party has been planned, pot-luck format, 5th grade students and families are invited to attend

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2025/26 PTO Volunteer List – Current Status (5/26/25)

LEADERSHIP TEAM

President – Ashley Fraser
 Vice President – Lauren Carey
 Treasurer – Jessica Yuan & Bridgette Dunlap
 Secretary – Sarah Boyce
 Communications – Jami Greenfield-Klang & NEED
 Principal – Tarita Murdock
 Teacher Representative – Kacie Cline & Susan Carter
 PTO Advisor – Kathryn Yorg & Marisa Gelfand

SPECIAL INTEREST LIAISONS

International Family Liaison – NEED
 Community Support Liaison – Lynn Courter
 PTO Council Representative – NEED
 PACED Representative – Megan Lenihan

GRADE LIAISONS

K – Amy Jennings & Ian Murphy
 1st – Lauren Carey & Caitlin Costas & Britney
 2nd – Kathryn Yorg & Nina Rygiol
 3rd – Lauren Staebell-Merth & Leslie Hamm
 4th – Jamie Matlock & Marissa Curran
 5th – Amy Olsen & Carrie Mintz
 5th Grade Promotion – Amy Olsen & Carrie Mintz
 5th Grade Fundraising & Gift – NEED

PTO SPONSORED SCHOOL ACTIVITY CHAIRS

Back to School Fair – Kathryn Yorg
 Book Fair – Amy Olsen & NEED
 Barnes and Noble Book Fair – Marissa Curran
 Field Day – Jamie Matlock & Heather Johns
 Lunar New Year – Amy Jennings & Cheyenne Li
 Hispanic Heritage – Ileana O'Neill
 Black History Month – Tori Sombright
 Holi color run – Sana Alamsohail & NEED
 Taste Of the World – Barbie & Jose Saenz
 Trivia Night Co-Chair – Lauren Staebell & NEED
 Pancake Breakfast – Rob Klang, Jeffery Yorg & Jeff Waldman
 Read-A-Thon – Megan Lenihan, Liz Florek & Carrie Mintz
 STL City2 Soccer Game – Phil Johnson
 School Pictures – NEED
 School Snack Coordinator – Jen McDaniel
 School Supply Kits – Kathryn Yorg
 Staff and Teacher Appreciation – Liz Florek, Mary Choquette, Jami Greenfield-Klang & Shannon Carlson
 Staff/Teacher 1st day/last day meal – Kathryn Yorg
 Strawberry Festival – Lynn Courter
 Yearbook production – David Rygiol
 Yearbook sales – NEED
 District School Calendar – TBD if needed
 Learning Council Representatives – Leslie Hamm & Nina Rygiol
 Science Garden Coordinator – Anna Dibble

YELLOW = Volunteer Needed

GREEN = 2024/25 Volunteer listed, needs to be confirmed for 2025/26 school year

Complete grid with contact information available on the PTO Google Drive. Contact Ashley Fraser if you need access.

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Apr 24, 2025 – May 19, 2025 Transactions

Strawberry Festival

- Expense: Fun Services - \$3793.50
- Expense: Premier Entertainment - \$3540
- Expense: Food Truck for Volunteers - \$210
- Income: Strawberry Festival Ticket Sales - \$10760
- Income: Strawberry Festival Spirit wear - \$458
- NET Strawberry Festival: -\$3674.50
- **TOTAL Net Strawberry Festival: \$2338.40**

Trivia Night

- Income: Yoga Brunch - \$200
- Income: Principal for a day - \$350
- NET Trivia Night: \$550
- **TOTAL Net Trivia Night: \$3383.69**

Staff Appreciation

- Expense: Lunch and Supplies - \$766.33
- Expense: Travelin Tom's - \$426
- Expense: Jimmy Johns - \$743.02
- **NET Staff Appreciation - \$1935.35**

5th Grade Fundraising

- Income: Parents Night Out - \$670
- Income: Strawberry Festival Coffee & Donuts and Parents Night Out \$1425
- Expense: Strawberry Festival Coffee & Donuts CashBox - \$130
- Net 5th Grade Fundraising: \$1295
- **NET 5th Grade Fundraising: \$2290.39**

5th Grade Promotion

- Income: Donation Collection - \$725
- Expense: FedEx Décor/Supplies - \$68.64
- Expense: Center of Clayton Deposit - \$90
- **NET 5th Grade Promotion: \$566.36**

CheddarUp Fees

- Expense: \$248.27

Interest Income

- Income: March Interest \$486.33

BUDGET UPDATE

- Actual Income YTD: \$66,455.05
- Actual Expense YTD: \$51,899.80
- **Estimated Expense Left: \$13,200.00**